

*my*  
**Catholic Faith**  
DELIVERED™

*Grow Your Faith in an Online World*



[www.mycatholicfaithdelivered.com](http://www.mycatholicfaithdelivered.com)

# My Catholic Faith Delivered Program Guide

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# My Catholic Faith Delivered Program Rollout Meeting

## Who should attend?

- DRE
- Principals (if school is adopting certification program for teachers)
- Pastor (optional)
- Volunteers (4-5 if possible)

## Agenda

1. Opening Prayer
2. Introductions
3. Overview of MCFD
4. Overview of Rollout Process
5. Construction of Timetable
  - a. Pastor Letter Distribution
  - b. Volunteer Role Assignment
  - c. Marketing Items & Drop Dates
  - d. Invitation/Announcement Dates
6. Questions & Answers
7. Setting Date for Next Meeting (if needed)

## Roles for Online MCFD Programs

### Pastor

- Approves and endorses program for parishioners
- Recommends/requires program for catechists & teachers

### DRE/School Principals

- Approves and endorses program for their group *(text provided)*
- Announces rollout of program *(text provided)*
- Serves as the User Admin for their group
- Facilitates online discussions with learners
- Reviews data for participants during program
- Responds to/interacts with their group

### Marketing Coordinator/Parish Champion - Volunteer

- Submits bulletin announcements *(text provided)*
- Submits pulpit announcements *(text provided)*
- Submits email blast text *(text provided)*
- Publicizes program *(text provided)*
- Coordinates with parish in establishing link to MCFD on parish website

### Sales Coordinator - Volunteer

- Sets up table for after Mass sign-up
- Signs people up *(Process provided)*
- Collects payment and distributes access cards

# General Timeline for Rolling Out MCFD

- Week 1: Meeting with Pastor/DRE/Principal \_\_\_\_\_
- Week 2: Pastor Approval & Endorsement \_\_\_\_\_
  - Pastor endorsement letter drafted
- Week 2: Identification of Volunteer Coordinators \_\_\_\_\_
  - Marketing Coordinator/Parish Champion
  - Technology Coordinator
  - Traditional Group Leaders
  - Online Group Leaders
- Week 3: Informational/Educational Meeting with Volunteer Coordinators \_\_\_\_\_
- Week 3: Finalize Timeline for Rollout \_\_\_\_\_
- Week 4: Marketing Campaign
  - Announce in bulletin \_\_\_\_\_
  - Announce from pulpit \_\_\_\_\_
  - Send email blast \_\_\_\_\_
  - Add link on parish website \_\_\_\_\_
  - Send email invite to parish Kick-off \_\_\_\_\_
  - Advertise Kick-off event \_\_\_\_\_
- Week 6: Kick-off Event
  - Group gathering at church \_\_\_\_\_
  - Email invite to online gathering for participants \_\_\_\_\_
- Week 7: Sign-up
  - Online invitation from parish/principal \_\_\_\_\_
  - Mailing \_\_\_\_\_
  - Bulletin announcement \_\_\_\_\_
  - Table after Masses \_\_\_\_\_
- Week 8: Study Begins & Continues \_\_\_\_\_
  - Regular traditional gatherings at church/homes
  - Online gatherings
- Week 24: Review of Incoming Data \_\_\_\_\_
- Week 36: Review and Assessment of Program Strengths & Challenges
- Following Year: Re-launch of Revised and New Programs

## Lenten Program Timeline for Rolling Out MCFD

- January:**
  - Meeting with Pastor/DRE/Principal
  - Pastor Approval & Endorsement
  - Pastor endorsement letter drafted (sample text provided)
  - Identification of Volunteer Coordinators
  - Informational/Educational Meeting with Volunteer Coordinators
  
- Mid-January:** Finalize Timeline for Rollout
  
- Third Week of January:** Marketing Campaign
  - Announce in bulletin (sample provided)
  - Announce from pulpit (sample provided)
  - Send email blast (sample provided)
  - Add link on parish website (details provided)
  - Send email invite to parish Kick-off (sample provided)
  - Advertise Kick-off event (sample provided)
  
- First Week of February:** Kick-off Event
  - Group gathering at church
  - Email invite to online webex gathering for online users (sample provided)
  
- Second & Third Weeks of February:** Sign-up
  - Online invitation from parish/principal (sample provided)
  - Mailing
  - Bulletin announcement (sample provided)
  - Table after Masses
  
- March:** Study Begins & Continues
  - Regular traditional gatherings at church/homes
  - Online gatherings
  
- Mid-June:** Review of Incoming Data
  
- Ongoing:** Review and Assessment of Program Strengths & Challenges
  
- Following Year:** Re-launch of Revised and New Programs

# My Catholic Faith Delivered Catechist/Teacher/Adult Education Program Rollout Meeting

## Needed Items

- Invitation Letter from DRE/Principal (Possible Text Provided)  
Date/Time/Duration
- Agenda (Sample Included)
- Costs of Program/Parish or School Support
- Payment Methods
- Catechist Management System Setup – Rubric of Requirements

## Invitation Letter Possible Text

*Dear (Teacher/Catechist),*

*With the blessings and support of our (Pastor/Bishop), we are kicking off a convenient and interactive program for the deepening of faith of all of our community. As one of the primary teachers for our young people we feel strongly that your enhanced knowledge of the faith is crucial to passing on our faith from this generation to the next. We will be gathering with all (teachers/catechists) to introduce this new partnership with My Catholic Faith Delivered.*

*Representatives from My Catholic Faith Delivered will be here to make a presentation on (date). The agenda will include a short presentation on their programs and the sign-up and questions. We expect the meeting to take no longer than 30 minutes of your valuable time. If you want to learn more about their current programs, feel free to take a look at*

*[www.mycatholicfaithdelivered.com](http://www.mycatholicfaithdelivered.com).*

*Many thanks for all the gifts you share with your students. Without you the next generation would miss out on inheriting the beauty of the Catholic faith tradition.*

## Proposed Meeting Agenda

8. Opening Prayer
9. Introductions
10. Overview of MCFD (demo)
11. Overview of Rollout Process (Cards/Sign-in Sheet)
12. FAQ's Handout
13. Catechist Management System Introduction
14. Questions & Answers
15. Collection of Information/Sign-up

## Needed Supplies

1. Demo/Laptop/Projector/Screen or Wall
2. Access Cards
3. FAQ's Handout

4. Sign-in Sheet
5. Petty Cash
6. Extra Fliers
7. Refreshments

#### Sales Process

1. Capture names & emails on MCFD sheets
2. Collect checks or cash
3. Turn in funds to parish/school office
4. Fax sign-up sheets to 1-913-948-9894 (attn: Kim)

## My Catholic Faith Delivered Catechist/Teacher/Adult Education Program Rollout Meeting

#### Needed Items

- Invitation Letter from DRE/Principal (Possible Text Provided)  
Date/Time/Duration
- Agenda (Sample Included)
- Costs of Program/Parish or School Support
- Payment Methods
- Catechist Management System Setup – Rubric of Requirements

#### Invitation Letter Possible Text

*Dear (Teacher/Catechist),*

*With the blessings and support of our (Pastor/Bishop), we are kicking off a convenient and interactive program for the deepening of faith of all of our community. As one of the primary teachers for our young people we feel strongly that your enhanced knowledge of the faith is crucial to passing on our faith from this generation to the next. We will be gathering with all (teachers/catechists) to introduce this new partnership with My Catholic Faith Delivered.*

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#### Proposed Meeting Agenda

16. Opening Prayer



17. Introductions
18. Overview of MCFD (demo)
19. Overview of Rollout Process (Cards/Sign-in Sheet)
20. FAQ's Handout
21. Catechist Management System Introduction
22. Questions & Answers
23. Collection of Information/Sign-up

#### Needed Supplies

8. Demo/Laptop/Projector/Screen or Wall
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## Possible Pastor Letter

Dear

I write today to ask all in our faith community to join the staff and me in a very

unique partnership to learn or perhaps re-learn the beautiful teachings of our Catholic Faith. The diocese of Fort Worth has partnered with a new online learning program called My Catholic Faith Delivered. This new innovative technology program provides wonderful Catholic content in an interactive flexible and economical format designed to fit into our fast-paced schedules.

It is my hope as Pastor that together we will take the opportunity to sign up for this faith experience. Our entire parish and staff can engage in this learning by enrolling in the Faith Foundations course. Please look for announcements and instructions in the coming weeks on ways to sign up.

May God grant us great enthusiasm as we approach this wonderful program, allowing all of us to delve deeper into our faith, enriching our relationships with Jesus Christ, and giving us the tools to better pass on our precious faith.

Sincerely In Christ,

Father

## Pre-Launch Weekend Pulpit Announcement

- *Do you feel like you like you know your faith?*

\_\_\_\_\_ Parish is embarking on a new program to help you answer these questions. Using innovative and flexible technology we are encouraging parishioners to take an 8-week online course with My Catholic Faith Delivered focused on “The Liturgy and the Sacraments.” After Mass on the weekend of \_\_\_\_\_, you can purchase an access card for \$29 that allows you to go home and sign up online in a quick and easy way.

This is a highly recommended supplement for all of those participating in the *Why Catholic?* Program as well as for all of those who asked the question, “*Do I feel like I know my faith?*”

## Launch Weekend Pulpit Announcement

- *Do you feel like you like you know your faith?*

\_\_\_\_\_ Parish is embarking on a new program to help you answer these questions. Using innovative and flexible technology we are encouraging parishioners to take an 8-week online course with My Catholic Faith Delivered focused on “The Liturgy and the Sacraments.” There is a table set for after Mass today, so you can purchase an access card for \$29 that allows you to go home and sign up online in a quick and easy way.

This is a highly recommended supplement for all of those participating in the *Why Catholic?* Program.

I (Pastor) or we (another speaker) encourage and invite all of you to participate in this Lenten journey as we begin to answer the question, “*Do I know my faith?*”

## Bulletin Announcement

- *Do you feel like you like you know your faith?*
- *Have you been reluctant to attend a class because of time constraints or not being comfortable learning in a group setting?*
- *If you are a parent, do you feel like you have the knowledge to pass on your faith to your children?*

\_\_\_\_\_ Parish is embarking on a new program to help you answer these questions. Join us as we come together to take a LENTEN JOURNEY ONLINE. Using innovative and flexible technology we are encouraging parishioners to take an 8-week course with My Catholic Faith Delivered focused on “The Liturgy and the Sacraments.” The course offers video presentations, live links to explore your faith more deeply whenever and wherever you want, and the opportunity to connect with other parishioners online. It costs about \$4.00 a lesson and you can sign up after Mass on the weekend of \_\_\_\_\_.

This is a highly recommended supplement for all of those participating in the *Why Catholic?* Program as well as for all of those who asked the question, “Do I feel like I know my faith?”

## My Catholic Faith Delivered Launch Sunday

### Needed Items/Staff

- Three to four volunteers depending on size of Mass attendance.
- Pre-loaded code cards based on general adoption rates
- Pre-populated sign in sheets
- Petty cash, cash box
- 8-foot table
- Table Covering
- Extra fliers for home credit card purchasers
- MCFD sign if available

### Process for Sales

1. Informational table set up in strategic location before Mass.
2. Father makes promotional remarks at Mass.
3. Course is sold for offered price. Checks are made out to parish. Cash is also accepted.
4. Fliers are handed to those who wish to purchase with credit cards.
5. Names and emails are captured on sign-up sheet. (Note: the name should appear on the line that corresponds with the code on the card.)

6. Funds collected are turned into the parish office.
7. The sign-up sheet should be emailed or faxed to the MCFD office at (1-913-948-9894 to attention of Kim).
8. An invoice will be created and sent to the parish. Terms, 30 days net.
9. Purchasers are referred to back of cards for course sign-up instructions.

## My Catholic Faith Delivered Group Administrator Guide

### Enrolling

#### **1. How do I get assigned as a Parish/Diocesan/School Administrator?**

You will call email [kvanzwooll@mycatholicfaithdelivered.com](mailto:kvanzwooll@mycatholicfaithdelivered.com) or call My Catholic Faith Delivered (MCFD) at 1-866-981-8964 to request to be added as a User Admin for your group.

#### **2. What rights will I have as an administrator?**

You will be able to add learners to your classes, revoke licenses, review learners' progress/tests/reports, check on passwords for learners, assign additional User Admins, and post Blog topics.

#### **3. How do I give others in my group rights to be an administrator also?**

If you are an administrator for your group, you can give those same rights to others to assist you in providing User Admin functions.

1. Go to My Dashboard Page.
2. Go to Group Information box.
3. Click on the drop down box and select the group you want to edit.
4. Click on User Admins.
5. A box will appear (ADD USER ADMINS). Select the individuals who should be given User Admin rights.
6. Click Add Selected.
7. The selected Users will now be able to perform all User Admin functions for that group.

#### **4. How do I enroll my group members?**

Each student/license holder must have his or her own email address which we call a USERNAME. This email address may be a real email address or a non-existing, fake email address created by the group administrator.)

1. Go to My Dashboard Page.
2. Go to Group Classes box.
3. Click on Curriculum.
4. Click on Course.
5. A box will appear. Click ADD NEW USER or ADD EXISTING USER.

6. Fill in the NEW USER INFORMATION. Click Submit.
7. Repeat process.

**5. How do I use a group access code to create a group and add members to it?**

1. In the Group Information Box, make sure you are in the correct group.
2. Click Access Codes
3. Click Add New Code
4. Enter a maximum of 8 characters and click Submit
5. Distribute the access code to members of that group with the instructions

below.

**6. How do I join a group?**

1. Obtain your access code from the group leader.
2. Go to My Groups on your Dashboard page
3. Click on Use Access Code
4. Enter the Access Code for that group and click Submit.

**7. How do I make a group of already enrolled members?**

1. Access the User Admin Functions from the Dashboard.
2. Select the group you want to edit.
3. Click on the Subgroup tab.
4. Create a Sub Group.
5. Click on that Sub Group. The screen will change to show that you are now editing the Sub Group.
6. Select the Access Tab.
7. Select the Invite Tab.
8. Invite other Users to your group.
9. Additionally, you can create an access code for your group and email that to everyone you would like to join your group.

**8. How do I replace one learner with another if someone moves out?**

1. Go to Group Classes box.
2. Click on a Curriculum.
3. Click on a Class.
4. Click on the student's name
5. Click on REVOKE.
6. Enroll a new member by going through the "Enroll My Group Member" process as described in #3 above.

## Username & Passwords

### **1. How do I generate usernames and passwords for my group members?**

Note \*\*Each member must have his own email address which serves as a Username. This email address may be an existing email address or you can create one that is not real.

1. Go to My Dashboard Page.
2. Go to Group Classes box.
3. Click on Curriculum.
4. Click on Course.
5. A box will appear. Click ADD NEW USER or ADD EXISTING USER.
6. Fill in the NEW USER INFORMATION.
7. You will have 2 choices: Choose one from the drop down menu.
  1. "I'll input a Username"
    - a. Email- input existing email
    - b. First name- input first name or first initial
    - c. Last name- input last name
    - d. Password- select one choice from the drop down menu
    - e. Click SUBMIT
  2. "The system will make a Username"
    - a. Domain- create a domain that is not real (ex: .aaa, .bbb, .ccc, etc.)
    - b. Number- choose any number
    - c. First name- input first name or first initial
    - d. Last name- input last name
    - e. Password- select one choice from the drop down menu
    - f. Click SUBMIT

### **2. How do I help someone who has forgotten his or her password?**

1. Go to Group Classes box.
2. Click on the Curriculum.
3. Click on the Class.
4. Click on the learner's name. Their information will appear in a box.
5. Choose a different password.

## Announcements

### **1. How do I post an announcement for my group members?**

1. Go to Forums
2. Choose the Forum for Your Group from the My Forums columns
3. Click Write a New Entry
4. Type your message in the Entry.
5. Type an Excerpt that will show on the front of each member's dashboard.
6. Click Publish

7. Under Notifications/Announcements, click Create
8. Choose the Forum you just created
9. Choose the Topic you just created
10. Choose Message Type: Announcement or Time Out Announcement (set to expire)
11. Click Post.
12. You will now see your Announcement in the Notifications/Announcement Box

## Group Forums

1. **How do I post a question for the group to respond to?**
  1. Go to Forums
  2. Choose the Forum for Your Group from the My Forums columns
  3. Click Add a New Entry
  4. Type in the question for this lesson.
  
2. **How do I respond to a posting from one of the members?**
  1. Scroll to the bottom of the post you want to respond
  2. Type your comment into the box labeled “Comments”
  3. Click the submit button to post your comment
  
3. **How do I moderate a response on the group discussion board?**
  1. Scroll to the bottom of the forum that you want to moderate
  2. Select Manage Comments on the right side in the Administration menu.
  3. Go to the Response and move your mouse over the Comment Area. There will be choices here for moderation.
  
4. **How do I moderate an entry on group forums?**
  1. Scroll to the bottom of the forum that you want to moderate
  2. Select Manage Entries on the right side in the Administration menu.
  3. Go to the entry and move your mouse over the Post Area. There will be choices here for moderation.

## Reports

1. **How do I look at the reports that show how my group is doing?**
  1. From the Dashboard, Click on My Reports
  2. Under My Classes, Click on the Curriculum (ex: Ascension Press)
  3. Click on the Course (ex: Theology of the Body for Teens)
  4. Click on the Class (ex: Theology of the Body for teens)
  5. Click on the desired chapter.



6. If the student has taken any tests in that chapter they will be noted on the right of the screen. Click on the word Pre-Assessment or Post= Assessment to view the student's test.

**2. How do I export the reports from my group?**

1. Follow the instructions from above
2. The user can select the report and press the print button to print it.

**3. How do I run (export/print) a report that shows the basic information about my group**

1. Access the User Admin Functions from the Dashboard.
2. Select the group you want to edit.
3. Select Reports
4. Select the Report you want to run.

## Certificates of Completion

**1. How does someone print their Certificate of Completion upon finishing their course?**

1. Upon completion of a course, a certification will be available for a user from their dashboard.
2. The user can select the certification and press the print button to print it.

## Email

**1. How do I send an email announcement to my group?**

1. Access the User Admin Functions from the Dashboard.
2. Select the group you want to edit.
3. Click on the Communication tab.
4. Click on Email.
5. Edit the announcement.
6. Submit the email.

## ECards

**1. How do I send an eCard to my group or to an individual?**

1. Access the Ecards from the Dashboard.
2. Select the card you want to send.
3. Fill in the Recipient information.
4. Submit the card to send it.

# Online Group Leader's Guide

*Welcome and Thank You!* Thank you so much for agreeing to facilitate an online group of learners in one of the My Catholic Faith Delivered programs. While MCFD strives to provide solid Catholic content in an engaging online format, it is the group facilitators who will help build the bridges among parishioners and learners as they journey to grow in faith.

You have chosen to facilitate a group of learners who will not have scheduled opportunities to gather. This might be the first time that you've facilitated a group of online learners, especially for a group who is growing in faith. While this makes your task much easier since you don't have to facilitate a place and time for the group to gather, it also poses new challenges for making sure that the experience of growing in faith is complimented by the building of community. Your commitment to this task is an important one. We will be asking for the Lord's blessings upon your commitment and your efforts. Thank you.

We've provided a number of materials and instructions to make your job as easy as possible. We also are available to you via email at [support@mycatholicfaithdelivered.com](mailto:support@mycatholicfaithdelivered.com), via phone at 1-866-981-8964, or via online chat at [www.mycatholicfaithdelivered.com](http://www.mycatholicfaithdelivered.com). Feel free to contact us if we can help in any way.

## Getting Started

- Get Familiar with the System
  - Logging In
  - Navigating the Lessons
  - Administrative Functions You Will Need
    - Announcements
    - Blogs
    - Reports
  
- Introduce Yourself and Welcome Your Group Members
  - A week before you are going to start the lessons, send your group members a welcome email introducing yourself. Feel free to share any of the following information:
    - Who Am I?
    - What Is My Faith Background?
    - Why Did I Sign Up to be an Online Group Facilitator?
  - Invite the group members to post their own responses to the same set of questions before they begin the lesson.
  - Provide the details for logging into the system (*see Group Facilitator Materials*)
  - Provide the details for how the online program will run (*see Group Facilitator Materials*)

- Send a calendar for lessons
  - While recognizing that learners have full access to the system for completing any lesson at any time, you will want to set a schedule that guides them for the benefit of facilitating group discussions online. We've provided a sample schedule (*in the Group Facilitators Materials*). Just type in your own calendar dates.
  
- Facilitating Lessons
  - Group Discussion
    - As people get started in the lessons, your role becomes one of facilitating group discussions. This may be as easy as posting a single question about the lesson (*see Questions for Reflection at the end of every lesson for examples*) as you might have a group that engages and interacts with little prompting. You might also feel the need to prompt additional questions or to probe for clarification.
  - Announcements
    - A few days before you post the Group Discussion Question for that lesson, feel free to use the Announcement Board to remind your group members that they will want to have begun or completed this lesson in order to respond to the question.
    - Feel free to use the Announcement Board for your group to encourage and foster their continued growth in prayer and response to Christ. There are Weekly Faith Challenges (*see Group Facilitator Materials*) that allow each learner to live out their faith in specific ways.
    - If there are specific prayer requests for or from members of the group, the Announcement Board is one place you can seek prayers.
    - If there is a lot of engaged discussion or question about a specific topic, you can use the Announcement Board to direct your group members to a certain site for further learning. (*Additional approved sites can be found in the Group Facilitator Materials.*)
  - Group and Individual Progress
    - You will have access to the Reports for your group that you can use for the purpose of encouragement, reminders and discussion points. Email reminders can be sent to those who haven't started the lesson along with others. Sometimes it is simply the "invitation" to join in the discussions that will prompt action by learners.
    - Examining reports to see where there were multiple people who missed a specific question on the Post-Assessment provides you the opportunity to flesh out a variety of areas for further learning.

- Bringing Things to a Close
  - When the final lesson has been completed, feel free to use the Closing Questions (*see the Group Facilitators Materials*) to allow your group members to reflect upon their learning, their growth and their faith journey.
  - Your group may decide to gather for their final lesson discussion. If so, use the Closing Questions for that meeting.

# Group Facilitators' Materials

## Sites for Further Learning

Catechism of the Catholic Church	<a href="http://www.usccb.org/catechism/text/">http://www.usccb.org/catechism/text/</a>
Catholic Answers	<a href="http://www.catholic.com/">http://www.catholic.com/</a>
Catholic News Service	<a href="http://www.catholicnews.com/">http://www.catholicnews.com/</a>
Catholic Online	<a href="http://www.catholic.org/">http://www.catholic.org/</a>
EWTN	<a href="http://www.ewtn.com/">http://www.ewtn.com/</a>
New Advent	<a href="http://www.newadvent.org/">http://www.newadvent.org/</a>
United States Conference of Catholic Bishops	<a href="http://www.usccb.org/">http://www.usccb.org/</a>
USCCB Bishops' Statements	<a href="http://www.usccb.org/statements.shtml">http://www.usccb.org/statements.shtml</a>
USCCB Departments and Programs	<a href="http://www.usccb.org/depts.shtml">http://www.usccb.org/depts.shtml</a>
USCCB Publishing	<a href="http://www.usccbpublishing.org/">http://www.usccbpublishing.org/</a>
Vatican Site	<a href="http://www.vatican.va/">http://www.vatican.va/</a>

## Closing Questions

1. What did you most get out of participating in this program?
2. What was the most important new information you learned from this course and how has it changed your faith life?
3. What surprised you the most from this course?
4. What topic(s) challenged your current way of thinking the most?
5. What further information/topics do you want to learn next?
6. How have you grown closer to Christ through the course of this program?

# Troubleshooting Support

**If you are having trouble accessing My Catholic Faith Delivered, please check these requirements:**

a. Browsers

1. Windows IE 7.0 and above
2. Firefox 3.0 or higher
3. Safari 4.0 or higher

b. Browser plug-ins

2. Flash
3. PDF
4. QuickTime
5. MP3

c. Broadband connection: 256kbps (at min) per current connection

d. Screen resolution: 1024x768 (min)

e. Computer memory: 2 GB RAM, sufficient disk space for caching operations

f. Default settings (will vary but are commonly used):

1. JavaScript: enabled
2. ActiveX components: run signed controls
3. Cookies: enabled
4. Popups: enabled for admin site only

**If you forget your password:**

Go to the main page and click “forgot your password”. It will bring up a box for you to type in your registered user name (your email address). Then click “send”. You will receive your password access in your email account.

**Still have questions?**

Please contact us at 1-866-981-8964 or [support@mycatholicfaithdelivered.com](mailto:support@mycatholicfaithdelivered.com).

# My Catholic Faith Delivered Contacts

For Support:

1-866-981-8964

[support@mycatholicfaithdelivered.com](mailto:support@mycatholicfaithdelivered.com)

For Group Sales:

Kim Van Zwoll

1-866-981-8964

[kvanzwoll@mycatholicfaithdelivered.com](mailto:kvanzwoll@mycatholicfaithdelivered.com)

For Diocesan Contacts:

Mike Alex, Executive Director

913-302-6970

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## My Catholic Faith Delivered Parish Follow-up Program

- Quarterly contacts from MCFD representatives by appointment, phone, live chat or email
- Webex support available for any program help needed
- Email reminders sent to participants for encouragement, reminders, etc.
- Stewardship Program available soon
- Online surveys available to provide customer feedback to parish and MCFD
- Program Review Meeting offered annually with MCFD representatives
- Additional MCFD products rolling out continually
- Optional email blasts to parish customers on new/updated online products